

Campus Details and Operational procedures

Important Contacts

Manly Office: 0733480111; extension 120 within campus

Principal: 0733480122; 0414298494 122

Deputy Principal Kate: 33480133; extension within Manly campus: 133; extension Lindum 410

Deputy Principal Eloise: 3348 0108

Deputy Principal Tina: Lindum extension 410

Deputy Principal Sarah – on leave

Business Services Manager: Ivan: 0733480110; extension 101 within campus

Lindum Office: 0730261444; extension 444 within campus

Lindum Staffroom: Extension 402 within campus

Other phone extensions are published in the annual timetable spreadsheet. Kindly refer there and post next to the phone in your workspace.

IT Helpdesk: 1800 680 445

Classroom telephone numbers

A list of classes and classroom phone numbers is published as part of the 'Master Timetable and Staff' file, on OneDrive for viewing by all staff, and is posted on the wall, adjacent each landline phone.

Staff contacts including class phones are not published. Parent and community phone contact is through the office at both campuses – extensions are not shared because calls cannot be taken except in an emergency, when staff are teaching.

Staffrooms

Both campuses have a staffroom with kettle, microwave and fridge provided.

Staffrooms are designed as calm environments for staff to take time away from the busy activities of the day and serve as breaktime and gathering spaces for all staff and school visitors. Please clean up after yourself when using these facilities.